

# RM of Mervin No. 499

<b>POLICY TITLE</b>				<b>ADOPTED BY</b>			
<b>Election Policy</b>				R.M. Council Resolution Mowery Beach Board		0368-24 04/09/24	
<b>ORIGIN/AUTHORITY</b>		<b>JURISDICTION</b>		<b>EFFECTIVE DATE:</b>		<b>PAGE #</b>	
Hamlet Board of MOWERY BEACH		RM of Mervin No. 499		04/09/24 April 23, 2024 April 14, 2026		1 of 2	

## 1.0 PURPOSE

- 1.1 The purpose of this policy is to set out the guidelines and requirements for electing new hamlet board members for the Organized Hamlet of Mowery Beach.

## 2.0 PROCEDURE

- 2.1 For the purpose of this policy, the following matters are required for electing hamlet board members:
- Elections are held at an annual general meeting (AGM) only;
  - Nominations must be accepted and nominee meets all qualifications;
  - Voting is only for eligible residents of the hamlet;
  - Terms are for 3 years unless filling a position that was vacated mid-term.

## 3.0 NOMINATIONS

- 3.1 Any voter of the organized hamlet is eligible to be nominated to serve on the hamlet board.
- 3.2 Nomination requirements:
- Nominations are to be submitted at the annual general meeting (AGM);
  - Nominations are to be verbal and made by a qualified voter of the hamlet;
  - Nominee must accept the nomination verbally;
  - Secretary of the board is to confirm the eligibility of the nominee and the nominator.

## 4.0 ELECTIONS

- 4.1 Elections are held when a board member's term has reached expiration (3 years unless filling a vacant term); or otherwise in the case where a board member has resigned, passed away, relocated or disqualified. Elections can only be held at an annual general meeting (AGM).
- 4.2 The below outlines the requirements for the election(s):
- Voters shall be present at the time of the election;
  - The results of the election are to be announced at the meeting the election was conducted;
  - The official results including votes cast for each nominee must be posted in accordance with policy and no later than 5 days after the AGM.

- 4.3 Board members need to schedule the first meeting within 7 days of an election in order to elect the chairperson and secretary from among their members.

## **5.0 VOTING**

- 5.1 When hosting any meeting for the hamlet, have a sign-in sheet at the door and follow the steps below:
- a. Have a recent copy of the hamlet map and registered owners list (can get off the RM website or from the RM office);
  - b. Once landowners and spouses and otherwise eligible voters have signed in, issue them each a voting card;
  - c. Keep a running tally of the voting cards being handed out;
  - d. When a question has been brought forward to vote, count the cards shown and majority votes declare a positive vote.